## **User Override**

How to give one or more students extra time on a quiz.

1. Make sure you're in the Moodle course in question.

2. Click on the quiz in which you want to give extra time to a student or schedule a makeup test.

3. Look in the Administration block in the left column, under Quiz Administration and find User Overrides. See below:



4. Click on User overrides, then Add user override.

5. Find the name of the student and click it to select.

6. At this point you can set any of the options listed below the student list without affecting the original settings for the other students. See below:

Require password ⑦	Unmask
Open the quiz	10 ▼ July ▼ 2018 ▼ 08 ▼ 00 ▼ III € Enable
Close the quiz	17 ▼ July ▼ 2018 ▼ 08 ▼ 00 ▼ III € Enable
Time limit 🕐	1 hours T Enable
Attempts allowed	Unlimited •
	Revert to quiz defaults
	Save Save and enter another override Cancel

- 7. When you satisfied with the changes, click Save.
- 8. You should see the override you have just created listed in the next screen.